

April 1, 2020

St. Francis families,

Greetings and cyber hugs from our staff- we miss you more than you'll ever know. We are a family at St. Francis and want to support our family during these uncharted times.

As I type this note, the date we are currently cleared to start school is May 5. We will miss celebrating Easter with our students. We are so very thankful for Easter...a celebration of the hope we have in Christ. At this time, once we find out if May 5 is a firm date, we will make a plan with our families. To be hopeful for now-we have 3 different weeks of camps scheduled this summer and our deepest desire will be that we can have those!

While we know this decision can cause anxiety and inconvenience, we support the state and school districts' decision to "flatten the curve"; we are striving to keep our St. Francis families safe....our teachers, our children, our parents, our grandparents, and our caregivers. We also know the date will most likely be extended. We are looking at that reality as we plan.

The sensitivity of financial matters at such a time as this is very real to us, please keep this in mind as you receive this tuition statement. We are aware that this crisis is affecting people in many different ways and that your livelihood, like ours, might be faced with difficult decisions as we move forward.

Logistically speaking, there are always questions about finances that we would like to address. We have taken many factors into consideration such as: assessment of our current budget, the need for teacher retention and the needs of our families. After prayerful consideration of all of these things, we have made the financial decision to change our tuition structure from 9 months to 8 months if you were on a monthly payment plan with us for the annual tuition fee (which would be Sept-April rather than Sept-May). We respectfully request all accounts to be settled with a zero balance in April by the end of this month. If you have a circumstance that will prevent your ability to pay, please either reply to this email which originates from Susan Barton's email as our bookkeeper or to me at cjones@stfrancispreschool.org or both. You may pay online or mail a check/money order to our street address at 5001 Hickory Road Temple TX 76502.

If you have paid annually or semi-annually, we would be happy to refund you May's tuition. Alternatively, we can apply that month's tuition as a tax-deductible donation to our school. Please let us know by replying to this email, whether you would like to donate the money or are requesting a refund. Your tax deductible donation will help offset the program cost associated with teacher retention as we are striving to be able to pay our teachers. If you would like to help us provide for our teachers, there is a paypal donation option on our homepage of our website <http://www.stfrancispreschool.org>.

We hope you are following us on Facebook, on your students private class page, for some fun ideas AND some FUNNY memes! Our church has a prayer time each weekday at noon on their FB page as well as a live feed of their service on Sunday (socially distance rules are enforced- less than 10 people are there).

We appreciate you and your love for our school. Please feel free to reach out to us for ANY needs you have...physical, emotional or spiritual! We are happy to be here for you...that is what family does!

We commit to continue doing our best,

Cheryl Jones
Head of School

Susan Barton
Asst Head of School/
Bookkeeper

Father David
Interim Rector

Tommy Miller
School Board President